
SLEEPY HOLLOW BATH & RACQUET CLUB

Rules and Policies for Use of the Facilities

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I. Preamble and Enforcement

A. Purpose

These rules are for the protection, benefit, and enjoyment of the facilities at the Sleepy Hollow Bath & Racquet Club (Club) for all members, their families, and their guests. They are designed to assure the safe and sanitary operation of the Club grounds and facilities, to provide equitable availability of pool and tennis facilities for all age groups, and to extend the service life of the Club grounds and facilities.

These rules have been approved by the Board of Directors (Board). Changes may be made at any time by the Board, and an updated copy shall be conspicuously posted in the front lobby of the Club and on the website.

Members are encouraged to make suggestions regarding any aspect of Club operations or governance. A suggestion box is located in the entrance foyer for this purpose, and suggestions may be sent by e-mail to board@SHBR.org. A Board member will respond.

Unless otherwise expressly stated, the term “member” as used in these rules shall apply to all classes of membership authorized by the Articles of Incorporation and Bylaws.

B. Compliance

The Club's grounds and facilities have been developed expressly for the enjoyment of the Club members, their families, and their guests during the authorized and published operating hours. Members are required to review and to be familiar with these rules, to caution their family members and guests to observe them, and to comply with the direction of the Club's on-site personnel. Members are responsible for their family and guests. Parents, guardians, nannies or other similar child care persons must assure that their children are properly supervised at all times while they are at the Club both for their own safety and to assure that their children are not being disruptive to other members.

C. Enforcement

1. Member Responsibility

All members must respect Club rules and policies by complying with the established rules and policies. While all equity members are joint owners of the Club, each member is also a guest using the property of other members. The Club's rules are designed to assure the greatest enjoyment of the grounds and facilities for the majority of the members. Members should inform their family and guests of the rules and policies of the Club. Failure to comply with the rules and policies of the Club may be cause for suspension of a member's privileges.

2. Director's Responsibility

The Club's Board of Directors is responsible for establishing, revising, monitoring, and interpreting the rules and policies of the Club. Any issues associated with these rules and policies should be brought to the attention of Board.

3. Facility Manager, Pool Manager, and Lifeguard Staff

The daily operation and management of the facility is performed by the Pool Manager, the Manager-on-Duty, and Lifeguard Staff. The Facility Manager shall be responsible for management of the grounds as set forth in his or her contract with the Club. On-site implementation and enforcement of the rules and policies of the Club shall be provided by these personnel. The Manager-on-Duty shall be an individual holding a valid pool operator's permit who is authorized and required to make on-the-spot decisions regarding rules, health and safety. Members should direct concerns or complaints regarding the Facility Manager, Pool Manager or Manager-on-Duty to the Board of Directors only.

4. Police Assistance

The Fairfax County Police Department has been notified by the Board of Directors that the Club will prosecute cases when appropriate and where legally sufficient evidence has been obtained. Police assistance will be obtained, if necessary, to remove from the premises any individual who violates the law or who refuses to leave the facility after being directed to do so by the Manager-on-Duty or a board member.

5. Disciplinary Action

Disciplinary Action will be administered as follows:

- a) **Minor Violations.** The Pool Manager or Manager-on-Duty has explicit responsibilities to enforce the Club's rules and to prevent abuse of Club grounds and facilities. The Facility Manager, in addition to the Pool Manager or Manager-on-Duty, may suspend individuals from the grounds and/or from use of the facilities for up to 72 hours. Such suspensions require that a report, detailing the offense and the disciplinary measure, be sent to the Operations Director and Maintenance, with a copy kept on file at the pool.
- b) **Progressive Penalty Policy for Children**
 - i. 1st Infraction: warning
 - ii. 2nd Infraction: 15-minute benching¹
 - iii. 3rd Infraction: The Manager-on-Duty may eject the child from the facility for up to 72 hours. The Manager-on-Duty shall notify the parent or guardian of a child of the behavior that resulted in their child being ejected from the facility.

¹ In lieu of a 15-minute benching, the child may elect to leave the facility for the remainder of the day with an authorized parent or guardian.

- c) **Serious Violations.** Serious Violations or repeated minor suspensions will be handled by the Board at the recommendation of the Club's Operations Director. Disciplinary action may include, but is not limited to, probation, temporary membership suspension or permanent membership revocation.
- d) **Abuse.** Physical Verbal or Electronic Abuse of any member, guest, or SHBR personnel is unacceptable and will not be tolerated at the Club or while conducting club business or activities. Any person at the Club who is physically or verbally abusive, or who uses profane language with any Club member or employee shall be immediately ejected from the Club for a minimum of 24 hours. This also requires that an incident report be sent to the Operations Director and the Board of Directors. If the person ejected is a child, then the Manager-on-Duty shall notify the parent or guardian of such child of the behavior that resulted in their child being ejected from the facility.
- e) **Decorum.** Proper decorum shall be maintained at all times by all persons using the facility so as not to infringe on the peaceful use and enjoyment of the facilities by others, in keeping with the family-friendly nature of SHBR. In the judgment of the Manager-on-Duty, those individuals whose actions are disruptive to the peace and harmony of the facility may be ejected.

D. Liability

The Club, its Board of Directors, and its employees are not liable for:

1. Accident or Injury to any person on or near the Club grounds and facilities;
2. Theft, Loss or Damage to personal property or belongings, bicycles, or automobiles.
3. Items moved to Lost and Found.

E. Managers and Staff

The Board has authorized the Facility Manager, Pool Manager and staff, including lifeguards and tennis personnel, to perform their duties. Accordingly, Club members, their families and guests, will obey their direction and not contradict these personnel. With respect to grounds and maintenance, complaints or suggestions should be directed to the Facility Manager or to the Board of Directors. With respect to all other matters, complaints or suggestions should be directed to the Pool Manager or the Board of Directors. Concerns about the behavior of any staff or employees should NEVER be brought to the attention of any on-duty lifeguard (on the guard stand or otherwise monitoring swimmers). If the Manager-on-Duty is on the stand, concerns should be brought to his or her attention after he or she leaves the stand.

II. General Rules

General rules applying to all facilities and grounds are summarized below.

A. Alcoholic Beverages

Adult members are expected to manage any alcoholic beverages they may bring to the Club grounds or facilities, including ensuring that they: 1) keep alcohol away from minors, 2) do not become impaired in public, and 3) do not use glass due to safety concerns.

B. Drugs

Controlled Substances (except those prescribed to an individual for medical purposes) are not permitted anywhere on Club grounds.

C. Animals

In accordance with Fairfax County Code § 69.1-1-15, no animal shall be permitted within the Club grounds; provided, however, this section shall not apply to support animals that provide assistance to the physically challenged. Support animals that provide such assistance shall not enter the pool water.

D. Trash

Trash, refuse and items to be recycled will be placed in the containers provided. Parents, guardians, nannies and other similar child care persons must assure that children under their charge follow this rule.

E. Firearms

Firearms are not permitted on the Pool Grounds.

F. Motor Vehicles and Bicycles

1. Parking

- a) Handicapped parking spaces are provided in the parking lot and shall be used only for that purpose.
- b) Cars will be parked in an orderly fashion without obstructing other vehicles or traffic.
- c) Vehicle standing/parking in the fire lanes in front of the club house entrance is prohibited except when attended to pick up and discharge passengers.
- d) Bicycles must be placed in the bicycle racks inside the facility

- e) Parking of motor vehicles in the parking lot between the hours of 10:00 p.m. and 7 a.m. is prohibited unless authorized by the Board or Facilities Manager.
2. Speed Limit for all vehicles on the premises is 5 mph, or lower if conditions dictate.
3. Right of Way: Vehicles yield to bicycles; bicycles and vehicles yield to pedestrians.
4. Horn Blowing is prohibited except to avoid an accident. Individuals on the Club grounds and facilities will not be summoned by a blowing horn.

G. Good Neighbors

All members, their families and their guests shall respect the property rights of homeowners adjacent to the Club. This includes doing our best to prevent unnecessarily loud noises during open hours. (Please see the section on Noise, below, for more information.)

H. Special Events

The Clubs grounds and facilities may, under special circumstances, be used as a site for special events. Only the Board can authorize such events. In addition, the Board may open the Club for special use before or after the hours reserved for general use.

I. Vandalism

Willful Damage, Destruction, or Unauthorized Removal of the Club's property will be charged to the member responsible. Members are responsible for the actions of their families and guests. Payment for damages does not assure that the membership privileges will not be revoked or suspended.

J. Removal of Club Property

Club property may be removed from the Club grounds only for sanctioned activities and only with approval from the Board (or the Operations Director, if applicable).

K. Lost and Found

The pool staff shall maintain a "Lost and Found" location at the pool. Pool employees will periodically move unattended personal property to the Lost and Found. Articles found by Club members will be turned in at the front desk. Articles not claimed within 30 days will be disposed of at the discretion of the Pool Manager who shall have no liability.

L. Rules Suspension

Under special circumstances, sections of the operating rules can be temporarily suspended by a majority vote of a quorum of the Board.

M. Bulletin Boards

Bulletin Boards are for Club and Club-related notices only. Requests to post notices will be made to the Facility Manager or Manager-on-Duty who will follow guidance provided by the Board on deciding if the notice should be posted.

N. Food and Beverages

Food is not allowed in the pools or on the Tennis Courts. Any person eating or drinking shall remain in an area designated for the consumption of food and drink. This area is defined as the grassy areas of the Club at least ten feet from the edge of any pool (and separated from the pool by the barrier of the pool deck), the gazebos, and the Snack Bar Area. The Snack Bar Area is that concrete area between the snack bar itself and a line running parallel to and ten feet from the nearest edge of the lower pool. The Pool Manager shall place planters or other suitable markers to form a barrier between the snack bar the lower pool. Beverages in cans or plastic containers are allowed in all areas of the Club except the pools and an area ten feet from the edge of any pool.

O. Glass

Glass containers are not permitted on the Club Grounds.

P. Motorized Vehicles

Grounds and Facilities will not be used as a place to operate, except as a lawful means of conveyance to and from Club property, engine-powered model aircraft, model cars, mini-bikes, motor scooters, mopeds, go-carts, big wheels, skate boards, roller blades or skates, etc. Wheeled vehicles, including bicycles, skates, skateboards, and Heelys may not be ridden inside the fenced area of the Club, including specifically the tennis courts, pool decks and concrete walkways. This rule, however, shall not prohibit members from riding electric wheelchairs, scooters or the like as needed by the member for mobility.

Q. Noise

Noise Control on the Club grounds is essential. Managers and lifeguards will control excessive noise. Parents and guardians are primarily responsible for making sure their children are not being disruptive to other members by making excessive noise. Individual Radios, Tape or CD Players, or other types of Audio Players are permitted to be used only (a) with output directed exclusively to headphones or (b) as permitted for Club-sponsored or Club-authorized parties or events.

R. Closing Time

Prompt Departure from the Club's grounds and facilities at closing time is essential so that employees may properly secure for the night and to prevent noise from disturbing the surrounding neighborhood late in the evening.

S. Trespassing

Access to Club Grounds and Facilities while closed is prohibited except for authorized personnel on Club business. Violators of this rule will be subject to criminal prosecution, even if they are Club members or employees.

T. Boisterous or Rough Play

Rough play, running, or other conduct endangering the safety of any person is prohibited.

U. Injuries

Injuries must be reported immediately to the Manager-on-Duty.

V. Medical Services

In an emergency when parents of minors cannot be reached, the Manager-on-Duty is authorized to call for medical advice or ambulance service. All related charges shall be borne by the members concerned.

W. Code Compliance

These rules are supplemented by Chapter 69.1 Fairfax County Water Recreation Facilities Ordinance of the Code of Fairfax to the extent applicable to the Club. All rules are to be interpreted in accordance with the Fairfax County Code and other applicable laws. All members and guests using the Club's facilities shall abide by such laws when using the facility.

III. Admission to Club

A. Types of Users

1. Equity Members

Members shall include persons permanently or temporarily residing in an Equity Member's residence as described in detail in Article III of the SHBR Bylaws. Equity Members shall have full use of the facilities when they are open. Equity Members are those who have purchased outright a membership share of the Club, have been issued or are eligible to receive a stock certificate indicating such ownership, and who have voting privileges.

Long-term guests are individuals visiting an Equity Member in good standing for less than 30 consecutive days. By contacting the Board, Equity Members may arrange for long-term guests to use SHBR facilities at no charge. This privilege shall be at the sole discretion of the Club.

Equity Members who are single without resident family members otherwise eligible to use the pool as part of the membership may bring one guest per visit without charge.

By contacting the Board, Equity Members may arrange for nannies or other similar child care persons to accompany member children on SHBR grounds at no charge.

2. Associate Members (Lessees)

Lessees shall include the head of household, spouse, and children who have leased a seasonal membership from the Club. Lessees are accorded full swimming and tennis privileges from Memorial Day Saturday through Labor Day Monday; except tennis keys and cabana/locker rentals are not available to lessees. Lessees have no voting privileges.

By contacting the Board, Lessees may also arrange for nannies or other similar child care persons to accompany the Lessees' children on SHBR grounds. The Board may set a reasonable seasonal fee for this purpose.

B. Admittance Procedures

1. Members including children, shall obtain admittance to the pool by initially registering in the Club's gate control software system and then identifying themselves to Club staff upon entering the Club.
2. Guests must be identified as such and be registered by the sponsoring member upon entering the Club. Guest fee procedures, outlined above, must be followed.
3. Members who have not paid their dues will be denied admission.
4. Children under the age of 11 must be accompanied by a responsible person at least 14 years of age who exercises continual supervision over the child. If, in the discretion of the Manager-on-Duty, it does not appear that proper supervision of such children is being provided, then the children and their custodian may be instructed to leave the facility.
5. Persons accompanying members or their children may be admitted without charge upon proper identification for the sole purpose of exercising custody over children or to observe the activities of the Club. Such persons may not use the pools, tennis courts, or gazebo.
6. Admittance Refusal. The Pool Manager or Manager-on-Duty has the authority to refuse admittance to any member or guest if, in his/her opinion, sufficient cause exists whereby the health, safety or use of the facilities may be adversely affected. This decision to refuse admittance is only may be overturned by the Operations Director or the Board.

C. Guests

A guest is any person who is invited by an active member to use the Club's facilities.

1. A daily guest fee, set by the Board, will be charged for guests over 1 year of age who use the Club facilities. Admission will require 1 Guest Pass per guest on weekdays and 2 Guest Passes per guest on weekends and Holidays.
 - a) For all but Platinum Members, Guest Passes are valid until exhausted and may be carried forward year-over-year and are transferrable within a membership from one season to the next, but nonrefundable.
 - b) Platinum Members are given 20 free guest passes at the start of the summer season. These guest passes do not transfer from year to year. The guest pass balance for Platinum Members goes to zero at the end of the summer season; it is restored to 20 at the beginning of the next summer season. They may buy additional Guest Passes with the knowledge that all Guest Passes, purchased or granted, will be removed from their account at the end of the season.
 - c) Infants under the age of 1 year old, and will not be entering any of the pools, do not require a guest pass.
2. Members may purchase Guest Passes either online or at the front desk by a cash or check payment of \$6 per guest per day (there is no cost difference between weekdays, weekends, and holidays).
3. Out-of-town guests who are living in the home of a member may be charged a weekly or monthly fee, as set by the Board, in lieu of a daily fee. The host member should apply in writing in advance to the Membership Director to arrange admission by providing the name(s), age(s), mailing address, and length of stay of the guest(s). The Membership Director will furnish the member a communication authorizing the specific dates of admission for the guest(s).
4. Members hosting parties of over six guests must do so using the Gazebo Rental feature on the website, even if the member does not wish to rent the gazebo. This allows for proper notification to the Board prior to the event so the pool manager can adequately staff the Club during that time.
5. Upon posted notice at the Club, the Board may restrict or exclude guests on certain national holidays, on days set aside exclusively for activities of the Club membership, or at other times as the Board deems to be in the best interest of the Club.

IV. Swimming Pool Area Rules

A. Season Duration

The normal season for pool use commences at 11:00 a.m. on the Saturday of Memorial Day weekend and ends at 9:00 p.m. on Labor Day Monday. The Board of Directors may extend this season duration. In such cases, notice of such extensions will be posted at the pool.

B. Hours of Operation

1. Mondays through Saturdays & Holidays: 11 a.m. - 9:00 p.m.
2. Sundays: 12 noon - 9:00 p.m.
3. While Fairfax County Schools are in regular session, the Board of Directors may reduce the operating hours. Notices posting such reduced operating hours will be posted at the pool.
4. Special Hours and Usage.
 - a) On Sundays, at least one main pool may be open at 9:00 a.m. to members 18 years of age or older. No member or guest under the age of 18 is permitted in the pool enclosure before 12:00 noon on Sundays.
 - b) The Board may open the Club for special use before or after the hours reserved for general use.
 - c) The upper main pool may be used for scheduled swimming and diving meets. During these times, this pool may be closed to general swimming. Notice of such scheduled meets and closure times shall be posted on the Club's website. Other necessary closure times shall be posted at the pool as early as possible. Normally, swim meets will be held on Saturdays starting at 9:00 a.m. and on Mondays starting at 6:00 p.m. Dive meets will normally be held on Tuesdays and Thursdays starting at 6:00 p.m. These meets may require additional closure hours to allow for set-up, warm-ups, and clean-up.
 - d) Upon request, the Board may authorize members with physical or mental disabilities to use the pool for therapeutic or other activities. Such use shall be at the sole and exclusive risk of the member.
5. Closures. The pool may be closed for:
 - a) Inclement Weather. The pools, pool areas, and tennis courts will be cleared by the Pool Manager or Manager-on-Duty if, in his/her opinion, a hazardous condition exists or during inclement weather (e.g., thunder, lightning, or strong winds). Generally, these areas shall remain closed for 20 minutes after the last sound of thunder, and 40 minutes after the last visible signs of lightning. Also,

swimming will be halted during heavy rains when lifeguards are unable to see the bottom of the pools.

- b) Maintenance and Repairs. The pools or facilities may be temporarily closed for routine maintenance or repairs. Notice of such closures will be posted in advance if possible.
- c) Contamination. If a pool becomes contaminated by human or animal feces, the pool must be closed for at least the amount of time necessary for one full cycle of filtration. The main pools will generally be closed a minimum of eight (8) hours; the wading pool a minimum of two (2) hours, to allow for cleanup, super-chlorination, and filtering of all fecal matter from the pool. A pool contaminated by vomit shall be closed for sufficient time, as determined by the Manager-on-Duty, to allow for cleanup and super-chlorination of the affected area.

C. Swim and Dive Lessons

Swimming and diving lessons are available for members.

Inquiries concerning group swimming lessons should be directed to the Aquatics Director. The times and fees for such group lessons shall be posted online. All registrants for group swimming lessons must be pre-screened by the Aquatics Director or his/her designate for placement into the proper classes. Payment for lessons must be upon enrollment.

Private swimming lessons may be available from individual lifeguards, swim coach staff, dive coach staff with lifeguard certification, and senior swim team or dive team members. The fees for such lessons are negotiated with and paid directly to the instructor.

Private, semi-private, and group diving lessons may be available from a person approved by the head dive coach or the Aquatics Director. Fees for such lessons shall be negotiated with and paid directly to the diving coach providing the lesson.

D. Health and Safety

The Pool Manager or Manager-on-Duty shall have the full authority to enforce all matters relating to the rules, health and safety. They may eject anyone failing to observe health and safety rules or otherwise conducting themselves improperly.

1. Lifeguards Must Be Present. No person may use the pools unless they are officially open and lifeguards are posted at the lifeguard chairs.
2. Distracting Lifeguards. Lifeguards shall not be distracted while on duty. Concerns over rule implementation or safety issues should be brought to the attention of the Manager-on-Duty. Complaints or suggestions should be directed to the Pool Manager or the Board of Directors.
3. Showers. Cleansing showers must be taken with soap and water before entering the pool.

4. Communicable Diseases. Persons with skin disease, nasal or ear discharge, inflamed eyes or any communicable disease may not use the pools.
5. Sanitary Requirements. Children not completely toilet trained must wear swim diapers with close fitting waterproof training pants. Swim diapers by themselves are not sufficient. No regular disposable diapers are allowed in the pools
6. Naked Babies. Toddlers without swim suits are not allowed in the pools.
7. Footwear. No person in street shoes shall be allowed on the deck of the swimming pool within five (5) feet of the water except for operating personnel, maintenance personnel, or authorized officials conducting pool business. Exceptions to this requirement are made for those participating at swim or dive meets.
8. Glass. Glass is not permitted anywhere on Club property. No other sharp, breakable, or otherwise hazardous objects are permitted in the pools or on the decks. Swim masks and goggles must be equipped with safety lenses.
9. Games and Water Sports. Games and regulated water sports, including those involving soft balls, missiles, etc. may be permitted in the lower pool at the discretion of the Manager-on-Duty if adequate supervision is being provided.
10. Prohibited or Restricted Games/Activities
 - a) Wrestling
 - b) Chicken Fights
 - c) Tossing of objects to individuals entering the pool from the deck area or diving boards
 - d) Any games involving running on the decks or in the wading pool area.
 - e) Water guns are restricted to the area from the playground to the back fence, and prohibited from the Tennis Courts unless otherwise permitted by the Manager-on-Duty.
11. Tobacco and Gum. Gum, chewing tobacco, vaping, cigars and cigarettes are not permitted in any area of the Club enclosure. The only vaping or smoking allowed on Club grounds is in the designated smoking area at the base of the flagpole in the parking lot. Smokers must use ash receptacles provided to extinguish all cigarettes or cigars.
12. Pool Water. Spitting or spouting of water or blowing noses, etc., into the pool or onto the pool deck is strictly prohibited.
13. Swimming Aids. Rafts, children's water wings, inflatable tubes, and U.S.C.G. approved life vests and similar devices are authorized at the discretion of the Manager-on-Duty in the Lower pool, but are not permitted in the upper pool.

14. Lint materials. "Cutoffs," towels, etc. are not permitted in the pools. Proper swim attire (bathing suits) will be worn by all those using the pools (including the wading pool).
15. Tables and Chairs. Lounge chairs and tables are available on a first-come, first-served basis.
16. Rest Period. To prevent over-fatigue of children, a 15-minute "break" or rest period for all children under the age of 16 will be observed at the main pools before the top of each hour.
17. Fatigue. Chilled or overly tired swimmers will be required to leave the facility if requested by the Manager-on-Duty.
18. Lap Lane Usage. Lap lanes are to be used for lap swimming. Members aged 16 years and older have priority for lap swimming, and may require a lap swimmer under the age of 16 to leave a lap lane if all lap lanes are full—i.e., if there are at least two lap lane swimmers in each lane. If a lap lane is not being used for lap swimming, it may be used for swim lessons and practice, but members using the lap lanes for purposes other than lap swimming shall yield the lane to a lap swimmer upon request.
19. Lap Lanes. Swimming over or across lap lanes is not permitted. Please respect the use of these lanes by lap swimmers. Swimmers may not sit or "hang" on any lane line or rope.
20. Special Control Measures. The Manager-on-Duty has the authority to restrict certain areas of the pools to certain age groups or activities.
21. Small Objects. Small objects which are easily lost such as bobby pins, barrettes, etc., clog the filter system and the pumps, and as such are not permitted in the pool.
22. Flips and Back Dives. Flips and back dives from the sides of the pools are prohibited, unless under the supervision of a Dive Team coach. (Please see Section 26 Diving Areas and Rules for more details about diving off the board.)
23. Employee Only Areas. No unauthorized person is allowed in the electrical or filtration rooms nor in the guard office or maintenance areas of the facilities.
24. Swimming Qualifications for Use of Lower and Upper Main Pools
 - a) Swimming Proficiency is defined as:
 - i. The ability to swim one full length of the upper pool without resting; and,
 - ii. The ability to tread water in the deep end for one minute.
 - b) Adults and Teenagers. Individuals 13 years of age and older may, without tests for swimming proficiency, use either of the main pools. These individuals, if non-swimmers, will be restricted to no deeper than chest-deep water.

- c) A Child without Swimming Proficiency is not allowed in the upper pool at any time. A child without Swimming Proficiency is not allowed in the lower pool without a supervising person in the water or at the edge of the pool within immediate reach of the child. A child relying on any floatation device must remain within the immediate grasp of a supervising person.

25. Wading Pool.

- a) The wading pool will be open the same hours as the main pools.
- b) No lifeguards are posted at the wading pool. Supervision of children at the wading pool is the responsibility of the parents. Children shall not be left unattended in this area and must be supervised by a responsible person 13 years of age or older as designated by the child's parents/guardians. As there is no lifeguard on duty and safety is a priority, failure to supervise children in the wading pool may result in removal of both child and responsible person from the Club premises.
- c) The maximum age for admission to the wading pool is 6 years of age.
- d) There shall be no fence climbing in or around the wading pool.

26. Diving Areas and Rules

- a) Use Limit. Only one person may be on the diving board at a time
- b) Divers must have Swimming Proficiency to gain diving privileges, except in connection with diving team practices, meets, or lessons coached by a person approved by the head dive coach or the Aquatics Director.
- c) No person is allowed in the diving well to "catch" a person going off the board.
- d) No Diving is allowed in the diving areas except from the diving boards unless in connection with diving team practices or meets.
- e) Except for in connection with diving team practices meets, or lessons coached by a person approved by the head dive coach or the Aquatics Director, only forward direction dives are permitted. No dive is permitted which propels a diver toward the board, including but not limited to inward/cut-away, reverse/gainer, and back somersault dives.
- f) Only one bounce on the board is permitted, except in connection with diving team practices or meets.
- g) Divers must dive straight off the end of the diving board.
- h) Divers must swim out of the diving area or to the ladder immediately after completing a dive.
- i) No Diving is permitted until the previous diver has visibly cleared the area and has reached the ladder or left the dive area.

- j) The Diving Areas may be closed at the discretion of the Manager-on-Duty to permit swimming. Swimming in the diving areas at all other times is prohibited.
- k) No goggles, flippers, water wings or any other floatation devices shall be worn off the diving boards.

V. Tennis Rules

A. Weather

Tennis courts follow the same weather policies as the rest of the Club. Players must leave the courts and seek shelter if, in the opinion of the Manager-on-Duty, a hazardous condition exists.

B. Attire

Athletic attire and shoes must be worn on the tennis courts.

C. Priority Use

During prime time (weekdays after 5:00 p.m., Saturdays, Sundays and holidays) members over the age of 18 have priority play. Scheduled team matches and tournaments have priority over random play on courts 1-4 at all times.

D. Lessons

Only the SHBR-contracted Tennis Professional shall offer or conduct any paid private and/or group lessons. Lessons shall be conducted only on the courts designated for that purpose as stipulated in the contract.

E. Stray Balls

Recognizing that tennis balls can stray onto adjacent courts, players should refrain from verbally requesting or walking behind or between courts while play is in progress unless the players on the other court are in danger of tripping over the stray ball. If the ball is located in a less-trafficked area, call for the stray ball once the play on that court is over; do not retrieve it unless you are closer to it than the player on the other court.

F. Entrance

Climbing of fences, forcing locks, and/or leaving the gate open and unattended is strictly prohibited. During the summer season and after 11:00 A.M., players must enter through the Club's front entrance.

G. Time Limits

Play is limited to 1 hour for singles and 1.5 hours for doubles when other players are waiting.

VI. Cabanas and Lockers

A. Rental

Equity Members may be offered cabanas and lockers for rent based on the policies and procedures put in place by the Board. Currently rentals are offered on a first-come, first-served basis until the supply is exhausted. Rental fees will be set from time to time by the Board.

B. Cleanliness

Members and guests are responsible for the cleanliness and orderliness of their cabanas.

C. Mandatory Lock Up

All cabana and locker owners are expected to have installed a lock by July 1 of the summer season. This is a safety concern as we do not want to have younger members accidentally locking themselves in a cabana. Locker and cabana owners will be notified that they risk losing access to the cabana or locker if it remains unlocked after July 1.

D. Mandatory Clean out

At season's end members must remove all their personal belongings, including locks.

E. Renewal Rights

A member who has leased a cabana or locker has first rights of renewal so long as they remain a member in good standing and pay the lease fee on or before the date designated for paying annual dues. If a cabana is found to be unused during the summer season (even if paid on time), the Board may elect to not offer it to that member next summer season so it can be used by a member who will use it.

VII. Gazebo and Grills

A. Member Use

Members have access to all shared spaces during normal pools hours. Members may elect to reserve either the Front Gazebo (closer to courts 1-4, including the grassy area surrounding the gazebo) or the Back Gazebo (closer to courts 7-9, including the sand

volleyball court) at no charge during regular pool hours subject to availability but must reserve them 48-hours in advance by completing a reservation application. The reservation form must be completed on the Club's website. The member may also use the website to purchase guest passes for the party. A guest list must be provided to the Club prior to the party. Generally, use of the gazebo is limited to four (4) hours to allow maximum member utilization. Reservations are on a first come, first served basis. An up-to-date reservation calendar can be found on the Club's website.

The Board will endeavor to ensure these spaces are being shared equitably among members. (For instance, a member's reservation request may be declined if they attempt to reserve both gazebos all day for multiple weekends. This will be determined on a case-by-case basis.)

This process takes place during the Club's summer season. Reservations outside of dates in which the pool is open shall be handled on a case-by-case basis by the Board.

B. Guest Fees

All guests are subject to the normal fee structure described in Guests above, on page 11. The Board or its Executive Committee (President, Vice President, Treasurer, and Secretary) may approve alternate guest fees if more than 25 guests are using the facility at one time. Requests must be made in writing or by email with the Board at least 10 days in advance of the event. Guest fees will be based on the number of guests and on their use of facilities other than the gazebo. Requests for larger groups are subject to approval by the Board. Members who reserve the gazebo are responsible for the behavior of their guests.

C. Clean-up

Gazebo users are responsible for cleaning up the gazebo area following usage. This includes placing garbage in garbage cans or dumpster, cleaning picnic tables, sweeping the floor area and generally creating a spotless area for the next user (as you would like it to be for your use). If the Manager-on-Duty inspects the areas and finds it clean, the deposit check will be returned or destroyed. If the lifeguards must clean the area further, the Board may assess a fee.

D. Guest Lists

Members must provide a written guest list to the Pool Manager or other responsible employee prior to the function for which the guests are invited and should be at the entrance desk to identify and pay for the guests as they arrive. Guest lists for parties over 10 must be handed in 24 hours prior to the event with a reservation form and deposit.

VIII. Food Service

IX. Hours

The snack bar is operated as a service to members and guests. Normal operating hours are Noon to 7:00 p.m. daily. However, normal hours may be expanded or reduced, depending on circumstances such as inclement weather, availability of personnel, swim and dive meets or low pool attendance. Snack bar personnel will make every effort to announce early and late closings.

A. Designated Food Area

Any person in the process of eating or drinking shall remain in an area designated for the consumption of food and drink as defined in the Food and Beverages Section on page 8.